

CHILDCARE EDUCATION & TRAINING SUPPORT SCHEME

This sign-in sheet is to be signed each week in respect of a CETS Full-Time/Part-Time/Afterschool Childcare place, reserved for the child of an eligible FAS/VEC trainee (please indicate if place is FAS or VEC, full time, part time or afterschool).

Please ensure that each parent availing of the place completes the form once each week, for the duration of their course. A form should be completed for each of their children using the service as **one child is one place**. Where a place is not taken up in a given week, please ensure that there is no declaration signed in respect of that week.

If a parent leaves the course, you must inform the Childcare Committee immediately.

When the last week has been reached, the provider/manager should please sign at the bottom of the following page, and return it, along with those in respect of any other CETS places, to your City/County Childcare Committee within 3 working days of the last date on this sheet).

Name of Childcare Service	Reference No.	Contact Person

Name of Parent	Childs Name	Start Date	Finish Date

Note: Parent and child/ren's PPS numbers should **not** be entered on this form and should only be entered on the CETS Parent Declaration Form which should have been sent to Department of Children and Youth Affairs when applying for the CETS place.

I, the undersigned, declare that I attended a full-time/part-time training course for the weeks signed for below, and my child availed of a free childcare place under the CETS scheme while I attended that course. I understand that I will not retain entitlement to this free place when I cease attendance at that training course. I also authorise the sharing of the information in this declaration with the Department of Children and Youth Affairs, and with FAS or the Dept of Education and Skills, for the purpose of verifying my entitlement to this place.

WEEK ENDING	PARENT'S SIGNATURE
6 th January 2012	
13 th January 2012	
20 th January 2012	
27 th January 2012	
3 rd February 2012	
10 th February 2012	
17 th February 2012	
24 th February 2012	

CHILDCARE EDUCATION & TRAINING SUPPORT SCHEME

2 nd March 2012	
9 th March 2012	

Declaration by Childcare Provider

I declare that the information contained above is correct, to the best of my knowledge and I will forward this form to my local City/County Childcare Committee. If there are any weeks for which there is no parental signature, these were weeks that the place was available, but there was no applicant attending.

Name (BLOCK CAPS) _____ Signature _____ Position _____ Date / /